CHEROKEE COMMUNITY SCHOOL DISTRICT TEACHER TIME SHEET

All times MUST be approved and assigned by your building administrator. A leave request from the teacher must be on file through the Leave Request form process. Please turn into Tandra to verify leave form. All forms turned in by the 15th of each month will be given to Joyce for payment with your monthly contract.

Teacher Name:

Building	Covered For	Dates	Period/Time Covered	Admin signed off: