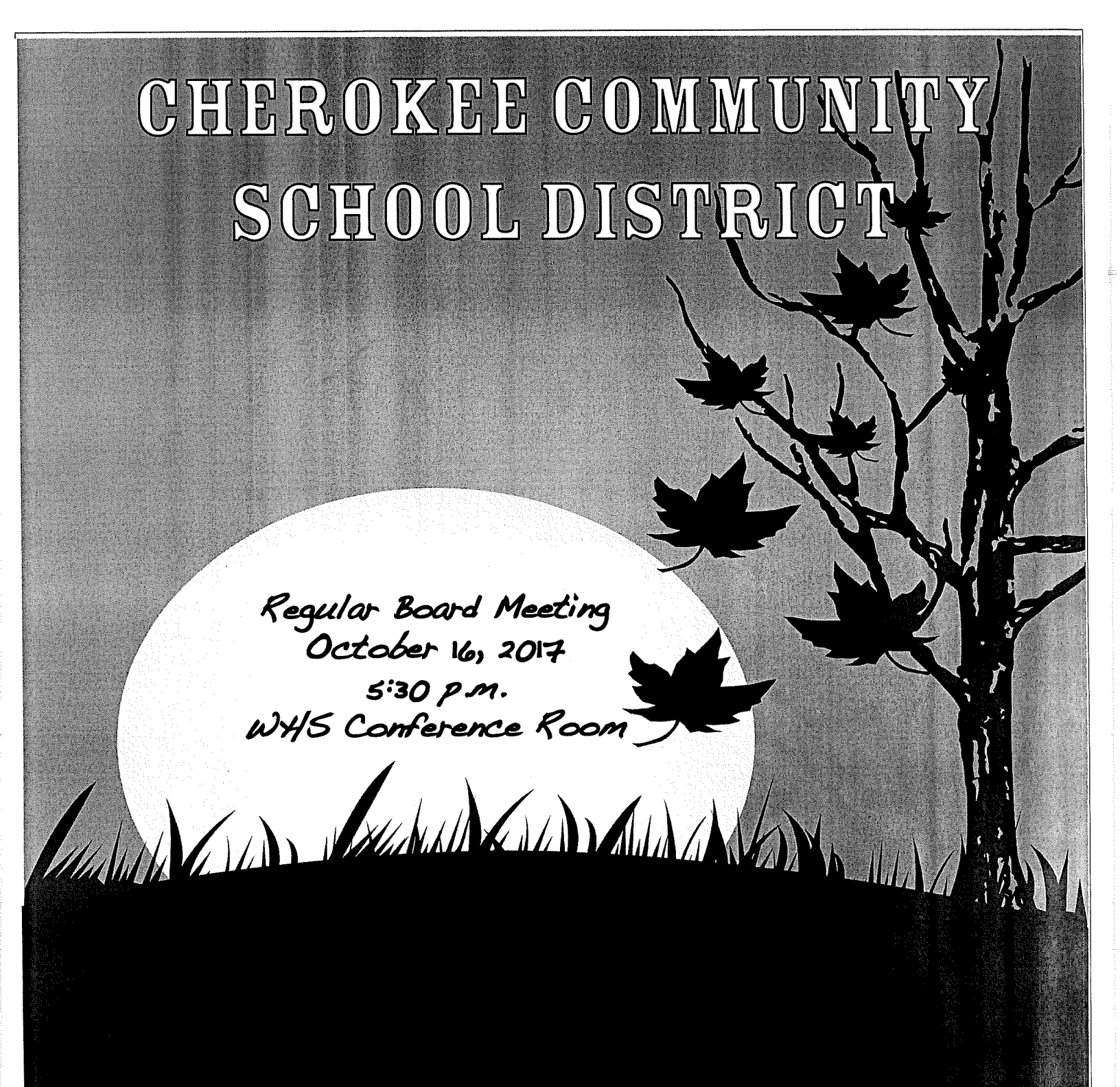


CHEROKEE COMMUNITY SCHOOL DISTRICT



*Regular Board Meeting
October 16, 2017
5:30 p.m.
WHS Conference Room*

Board Members:

Ms. Laura Dawson- President
Mr. Logan Patterson - Vice President
Mr. Paul Fuhrman
Mr. Charles Wulfsen
Mrs. Laura Jones
Mrs. Joyce Lundsgaard, Business Manager/Board Secretary
Mrs. Kimberly Lingenfelter, Superintendent

Regular Board of Education Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, October 16, 2017 @ 5:30 p.m.

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

<ul style="list-style-type: none"> 1. Call the meeting to order 2. Approve the agenda 3. Roll call of members in attendance 4. Action to excuse board members not in attendance 5. Welcome Visitors Recognition of persons who wish to speak to an item on the agenda or speak to the board regarding a school issue. 6. Consent agenda <ul style="list-style-type: none"> A. Approve the minutes of the regular meeting [9-18-17] and the management meeting [10-02-17] B. Approve financial statements C. Approve monthly bills
<ul style="list-style-type: none"> 7. Communication and Reports <ul style="list-style-type: none"> A. Directors' Reports B. Principals' Building Reports/ Instructional Coaches' Reports C. PTA Report D. Superintendent's Report
<ul style="list-style-type: none"> 8. Policy Change(s): Clerical Change(s): Affirm: 604.2 Individualized Instruction; 604.3 Program for Talented and Gifted Students; 604.4 Program for At-Risk Students; 604.5 Religious-Based Exclusion From A School Program; 604.6 Instruction At A Post-Secondary Educational Institution; 604.7 Dual Enrollment; 604.8 Foreign Students; 605.1 Instructional Materials Selection; 605.1R1 Selection of Instructional Materials; 605.2 Instructional Materials Inspection
<ul style="list-style-type: none"> 9. New Business <ul style="list-style-type: none"> A. Discussion of/ action concerning School Improvement Advisory Committee (SIAC) Members B. Discussion of/ action concerning cooperative sharing agreements for the 2018-2019 school year: Storm Lake CSD for swimming; Ridge View CSD for tennis; MMC-RU CSD for wrestling; MMC-RU CSD for bowling C. Discussion of/ action concerning the resignation of Lisa Carlson as Bus Driver D. Discussion of/ action concerning extending a contract to Nick Dreckman as WHS Assistant Wrestling Coach E. Discussion of/ action concerning extending a contract to Brandon Slaughter as WHS Assistant Softball Coach F. Discussion of/ action concerning extending a contract to Cherie Blaise as CMS Paraprofessional G. Discussion of/ action concerning extending a contract to Penny Pingrey as CMS Lego League Coach H. Discussion of/ action concerning extending a contract to Adam Rapp as CMS Track Coach I. Discussion of/ action concerning extending a contract to Allysa Sarchet as RES Paraprofessional J. Discussion of/ action concerning extending a contract to Darren Zwiefel as CMS Girls Basketball Coach, pending BOEE approval K. Discussion of/ information concerning certified enrollment numbers L. Discussion of/ information concerning steps in a school bond election
<ul style="list-style-type: none"> 10. Board Committee Reports <ul style="list-style-type: none"> A. Curriculum and Instruction – Fuhrman, Jones

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<p>B. Policy – Dawson, Wulfsen C. Finance* – Dawson, Patterson D. Building, Grounds, Capital Projects – Fuhrman, Jones E. Transportation, Nutrition – Patterson, Wulfsen</p>
<p>11. Items of Interest for the Next Meeting [November 20, 2017 @ 5:30 p.m.] A. Discussion of/ action concerning requests for early graduation B. Discussion of/ action concerning the publication of the annual State Report Card C. Discussion of/ information concerning general fund key indicators</p>
<p>12. Adjournment</p>

Projected Dates/Times for Regular Board of Education Meetings 2017-2018

August 23 rd , 2017 @ 5:30 pm	September 18 th , 2017 @ 5:30 pm	October 16 th , 2017 @ 5:30 pm	November 20 th , 2017 @ 5:30 pm
December 18 th , 2017 @ 5:30 pm	January 15 th , 2018 @ 5:30 pm	February 19 th , 2018 @ 5:30 pm	March 19 th , 2018 @ 5:30 pm
April 16 th , 2018 @ 5:30 pm	May 21 st , 2018 @ 5:30 pm	June 18 th , 2018 @ 5:30 pm	July 16 th , 2018 @ 5:30 pm

Projected Dates/Times for Management Team Meetings 2017-2018

October 2 nd , 2017 @ 5:30 pm	November 6 th , 2017 @ 5:30 pm	February 5 th , 2018 @ 5:30 pm
March 5 th , 2018 @ 5:30 pm	April 2 nd , 2018 @ 5:30 pm	September 3 rd , 2018 @ 5:30 pm

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District
Regular Meeting
September 18, 2017**

The Cherokee Community School District Board of Education held a regular meeting on Monday, September 18, 2017 beginning at 5:30 P.M. The meeting was held in the Conference Room at Washington High School, 600 W. Bluff St., Cherokee, IA.

1. Call the meeting to order – Retiring Board

The meeting was called to order at 5:30 P.M.

2. Approve the agenda

Moved by Patterson, seconded by Haselhoff to approve the agenda. All Ayes

3. Roll call of members in attendance

Roll call of members was taken. Present were Fuhrman, Dawson, Haselhoff, Patterson and Carver

4. Action to excuse board members not in attendance

All members were present.

5. Action to approve minutes

Moved by Carver, seconded by Patterson to approve the minutes of the regular meeting on 8/23/17 and the public form on 8/30/17. All Ayes

6. Action to approve Secretary-Treasurer's Report – Fiscal Year 2017

Moved by Patterson, seconded by Haselhoff to approve the Secretary-Treasurer's report for Fiscal Year 2017.

- Operating Fund
- Management Fund
- Physical Plant and Equipment Levy
- Debt Service
- Capital Projects
- Activity Fund
- Nutrition
- Trust and Agency
- Self-Insurance Fund

7. Action to close fiscal accounts for 2016-17

Moved by Patterson, seconded by Dawson to close fiscal accounts for 2016-17. All Ayes

8. Action to open fiscal accounts for 2017-18

Moved by Dawson, seconded by Patterson to open fiscal accounts for 2017-18 using Central Bank, Cherokee State Bank and Iowa Schools Joint Investment Trust (ISJIT) as the depository of funds, the maximum amount not to exceed \$8 million. All Ayes

9. Welcome Visitors

Visitors were welcomed. Others present: Kimberly Lingenfelter, Laura Jones, Chuck Wulfsen, Wade Riley, Valery Fuhrman, Tasha Timmerman, Dianne Klinker, Wendy Richardson, Trish Vannatta, Ken Ross and Joyce Lundsgaard

10. Old business to conclude activities of the retiring board

A. Discussion of/action concerning Board Policy 502.75-2nd Reading

Moved by Carver, seconded by Haselhoff to approve Board Policy 502.75 Students and Illicit Drugs. All Ayes

B. Discussion of/action concerning Board Policy 505.5-2nd Reading

Moved by Dawson, seconded by Carver to approve Board Policy 505.5 Graduation Requirements. All Ayes

11. Review of election results

Election results were reviewed:

- Laura Jones – 180 votes/Chuck Wulfsen – 158 votes
- Public Measure – PPEL: 152 Yes/45 No – 77.16%

12. Adjournment of the retiring school board

Moved by Haselhoff, seconded by Carver to adjourn the meeting of the retiring board at 5:37 P.M. All Ayes

13. Call the meeting to order - Superintendent

The meeting was called to order at 5:45 P.M.

14. Appointment of Board Secretary/Treasurer - Superintendent

Lingenfelter recognized the appointment of Joyce Lundsgaard as Board Secretary/Treasurer.

15. Administration of Oath

The oath of office was administered to the newly elected board members.

16. Election of Officers of the new board

Moved by Patterson, seconded by Wulfsen to elect Laura Dawson as President. All Ayes

Moved by Wulfsen, seconded by Fuhrman to elect Logan Patterson as Vice-President. All Ayes

17. Adopt written rules and procedures

Moved by Patterson, seconded by Jones to adopt Robert's Rules of Order for conducting school board meetings. All Ayes

18. Determine time and location of board members

Moved by Fuhrman, seconded by Patterson to hold regular board meetings on the third Monday at 5:30 p.m. of each month in the WHS Conference Room, unless amended in advance by the board. Management team meetings will be held on the 1st Monday as scheduled at 5:30 p.m. All Ayes

19. Adopt resolutions

A. Resolutions to pay bills

B. Resolution to disburse payroll

C. Resolution to authorize the control of the signature stamp

Moved by Fuhrman, seconded by Jones to approve the payment of bills requiring timely payment and payroll for contracted employees when the board is not in session, and authorize the accounts payable clerk to hold and use the board president's signature stamp for the purpose of stamping warrants. All Ayes

20. Welcome Visitors

Dawson welcomed everyone present.

21. Consent Agenda

Moved by Patterson, seconded by Jones to approve the consent agenda. All Ayes

- Monthly Bills
- Financial Statements
- Appointments
 - Equity and Affirmative Action Coordinator – Kimberly Lingenfelter
 - Title IX Coordinator – Kimberly Lingenfelter
 - Child Abuse Investigators – Level 1 – Valery Fuhrman and Kimberly Lingenfelter
 - Title I Coordinator – Valery Fuhrman
 - Homeless Liaison – Wade Riley
 - Wellness Policy Coordinators – Jillian Brown and Cara Jacobson
 - Harassment Investigators – Scot Aden and Kimberly Lingenfelter
 - Level II Harassment Investigator – Jolleen Heater
 - Legal Counsel – John Cook and Steve Avery
 - Homeschool Liaison – Wade Riley
 - ELL Coordinator – Scot Aden
 - Teacher Quality Team (Administrative Representatives)-Scot Aden, Wade Riley, Valery Fuhrman and Kimberly Lingenfelter
 - Teacher Quality Team (Teacher Representatives) – James DeVos, Tim Stoneking, Myla Stoneking and Abby James

22. Communication and Reports

District reports were given by the administration.

23. Policy

Moved by Patterson, seconded by Fuhrman to affirm policies 603.6 Physical Education, 603.7, Career Education, 603.8, Teaching About Religion, 603.8R1 Teaching About Religion Regulation – Religious Holidays; 603.9, Academic Freedom, 603.9R1 Teaching Controversial Issues; 603.10 Global Education; 603.11 Citizenship; 604.1 Competent Private Instruction; 604 1E1 Competent Private Instruction Report. All Ayes

24. New Business

A. Discussion of/action concerning standing board committees

Moved by Jones, seconded by Patterson to appoint the following standing board committees. All Ayes

- Curriculum and Instruction – Jones/Fuhrman
- Policy – Wulfsen/Dawson
- Finance – Dawson/Patterson
- Building & Grounds – Fuhrman/Jones
- Transportation & Nutrition – Wulfsen/Patterson

B. Discussion of/action concerning the appointment of board member to serve as delegate

Moved by Patterson, seconded by Wulfsen to appoint Laura Dawson to serve as delegate to the IASB General Assembly and Legislative Action Network. All Ayes

C. Discussion of/action concerning resignations

Moved by Fuhrman, seconded by Jones to approve the resignations of Ted Reis as WHS Assistant Wrestling Coach, Kayla Foresman as WHS Assistant Softball Coach and Jillian Galloway as WHS Dance Coach with thanks for their service. All Ayes

D. Discussion of/action concerning extending contracts

Moved by Patterson, seconded by Fuhrman to approve extending contracts to Chris Anderson as Technology Assistant; Casey Pollard as WHS Paraprofessional; Carol Anderson as part-time ECLC Paraprofessional; Bob Lee as WHS Assistant Boys Track Coach and Clare Tuttle as ECLC Paraprofessional. All Ayes

E. Discussion of/action concerning contract amendments

Moved by Jones, seconded by Patterson to approve contract amendments due to lane advancement. All Ayes

F. Discussion of/action concerning Resolution of Acknowledgement

Moved by Patterson, seconded by Wulfsen to approve the resolution of acknowledgment for a community/booster donation of student activity passes grade TK-12. All Ayes

G. Discussion of/action concerning IDATP

Moved by Patterson, seconded by Jones to continue participation in IDATP for 2017-18. All Ayes

H. Discussion of/action concerning RES facility challenges

Moved by Patterson, seconded by Fuhrman to approve a public hearing for the sale of RES property on October 16th at 5:30 P.M. All Ayes

25. Adjournment

Moved by Jones, seconded by Wulfsen to adjourn the meeting at 6:47 P.M. All Ayes

Public Hearing/Regular Meeting – Monday, October 16, 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Management Team Meeting
October 2, 2017**

The Cherokee Community School Board held a Management Team Meeting on Monday, October 2, 2017 beginning at 5:30 P.M. The meeting was held in the WHS Conference Room, 600 West Bluff St., Cherokee, IA.

1. Call the meeting to order

The meeting was called to order at 5:30 P.M.

2. Approve the agenda

Moved by Patterson, seconded by Wulfesen to approve the agenda. All Ayes

Board Members Present: Laura Dawson, Paul Fuhrman, Laura Jones, Chuck Wulfesen and Logan Patterson.

Others Present: Kim Lingenfelter, Wade Riley, Josh Landhuis, Joyce Lundsgaard

3. Management Team Information

Lingenfelter reviewed the following information with the board members.

- Website and enrollment data
- Contacts – Administration, Directors and Board
- IASB Documents – Code of ethics and standards
- Board packets, mission and vision
- District calendar and handbook
- Board governance – agenda, chain of command, confidential information
- Facilities tours
- Board Policies – 307 Communication Channels, 401.4 Employee Complaints, 402.5, Public Complaints about Employees, 502.4, Student Complaints & Grievances
- IASB – Responding to concerns and complaints
- Open Communication at Board Meetings
- SIAC – School Improvement Advisory Committee

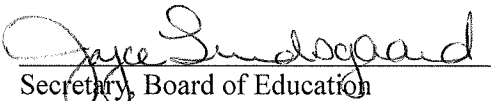
4. Adjournment

Moved by Patterson, seconded by Fuhrman to adjourn the meeting at 6:27 P.M. All Ayes

Public Hearing/Regular Meeting – October 16, 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

Published Budget Report
All Funds
as of 9/30/17

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
INSTRUCTION	(1000-1999)	1,025,150.60	1,025,150.60	8,160,000.00	13%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	30,657.01			
Inst. Staff Support Svcs	(2200-2299)	21,499.22			
General Administration	(2300-2399)	75,176.35			
Building Administration	(2400-2499)	145,784.41			
Business Administration	(2500-2599)	157,948.31			
Plant Operation & Maint	(2600-2699)	286,687.07			
Student Transportation	(2700-2799)	64,269.10			
TOTAL SUPPORT SERVICES			782,021.47	4,190,000.00	19%
NON INSTRUCTIONAL PGMS	(3000-3999)	81,117.90	81,117.90	594,000.00	14%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	403,401.50			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	451,298.00			
Transfer to Debt Service	(6240)(6900)	-			
TOTAL OTHER EXPENDITURES			854,699.50	1,843,101.00	46%
TOTAL EXPENDITURES			2,742,989.47	14,787,101.00	19%

Financial Report - September 17

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 1,664,604.30	934,311.48	912,944.59	\$ 1,685,971.19
Management	336,737.26	60,668.70	26,539.59	370,866.37
Self-Insurance Fund	1,276,145.85	27,183.06	14,537.71	1,288,791.20
Subtotal General Fund	3,277,487.41	1,022,163.24	954,021.89	3,345,628.76
Activity	128,503.95	45,597.31	32,811.68	141,289.58
PPEL	204,294.91	34,733.49	121,627.14	117,401.26
Capital Projects (Sales Tax)	987,464.80	73,314.65	71,465.66	989,313.79
Debt Service	-	-	-	-
Hot Lunch	145,402.15	28,149.84	33,553.41	139,998.58
Trust and Agency	30,229.10	1,000.13	300.00	30,929.23
Total - All Funds	\$ 4,773,382.32	\$1,204,958.66	\$ 1,213,779.78	\$ 4,764,561.20

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
WHS Ind Arts		
13610	Airgas USA, LLC	27.07
SpEd balance ball chairs		
ISP Curriculum-Automotive		
Noise machine		
SpEd balance ball chairs		
ISP Curriculum-Automotive		
13771	Amazon Capital Services	1,186.68
Water softener		
WHS water softener repair		
Drinking water - busbarn		
Drinking water -nurse office		
10079	Blaine's Culligan and Sundance Spas	806.40
Trans supplies		
10021	Bomgaars	3.50
SpEd-Todd		
11001	Brain Pop	405.00
Instructional materials- C.Anderson		
10157	Carolina Biological Supply Co	30.18
CMS Book Fair start-up cash		
Roosevelt Book Fair - start up cash		
13234	Cash and Joyce Lundsgaard	200.00
CMS gym projector		
12726	CDW Government, Inc.	6,400.00
ISP Curriculum		
10221	Cengage Learning	896.50
Registration-W.Halder		
13791	CESA 5	299.00
Refund to lunch account		
10865	Cherokee Comm School Food Service	40.00
Hep B vac		
11157	Cherokee Regional Medical Center	15.00
Board meeting minutes-8/23		
Public forum - 8/30		
18221	Chronicle Times, The	258.33
Sewer-929 N Roosevelt		
10084	City of Cherokee	827.95
CMS library heat pump		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
20223	Control System Specialist	859.75
Toner-Roosevelt		
Toner-CMS		
13762	Counsel	399.60
Annual membership		
13308	CPI	150.00
CMS art materials		
10776	Dakota Potters Supply	349.30
Speech coaches conference-meals		
10967	De Vos, James	39.91
Roosevelt library supplies		
10051	Demco	104.72
All-State music		
12921	Elemond, Becky	50.00
Mileage/hours		
Mileage/hours		
13790	Faist, Dennis	802.91
TLC		
10067	Fareway Stores, Inc.	65.46
Extermination service		
10979	Guardian Pest Solutions	150.00
ISP Curriculum-Kindergarten		
10658	Handwriting without Tears	160.87
Nurse software renewal		
13025	HealthMaster	1,500.00
Registration-C.Henke/K Leavitt		
10883	HEINEMANN	418.00
Conference lodging-Aden		
Conference lodging-Hammen		
10276	Holiday Inn Airport Conference Center	235.20
CMS FCS groceries		
CMS FCS groceries		
WHS FCS groceries		
10274	Hy-Vee Food Stores, Inc	65.06
Phone charges - WHS		
18342	Iowa Communications Network	1,141.99
Coaches membership		
10096	Iowa Girls Coaches Association	75.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	WHS Band music credit	
	WHS Band music credit	
	CMS Vocal music folders	
	CMS Band instructional materials	
	WHS vocal - music	
12200	J.W. Pepper and Son, Inc.	373.28
	Trans supplies	
10155	KMart #9222	18.99
	WHS library books	
10646	Knowbuddy U.S.	79.64
	Ag classroom materials	
13546	Lab-Aids	380.73
	WHS office AC	
11735	Marcus Lumber	307.99
	ISP Curriculum-6th grade math texts	
11317	McGraw-Hill School Education Holdings, LLC	190.01
	CMS Fire alarm repair	
20055	Metro Electric, Inc.	475.39
	Curriculum manager license fee	
	Annual dues	
18286	Mid-Iowa School Improvement Consortium	3,246.00
	Electricity-336 Gillette-Armory	
	Electricity-334 Gillette-busbarn	
	Electricity-600 W Bluff-WHS	
	Electricity-600 W bluff-Concessions	
	Electricity-Doupe ballfields	
12363	MidAmerican Energy Company	5,319.98
	Music Boosters-CMS band-drum carrier	
	ISP Curriculum-Kingdon	
	CMS Band resale	
	CMS Band resale	
10894	MidBell Music, Inc.	1,298.20
	Instructional material - Brunsting	
10527	Mindware	111.70
	Trans repair parts	
	Trans repair parts	
	Trans repair parts	
10180	Motor Parts Sales	25.16

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
CMS parking lot lights		
Repair-WHS library/Art room		
12338	Nelson Electric	1,075.83
CMS postcards/stickers		
Reading Recovery 17-18		
10125	Northwest AEA	1,005.95
CMS library books		
12570	Penworthy Co.	196.58
CMS band materials		
10472	Popplers	453.95
Postage-WHS		
10830	Purchase Power	400.00
ELI-Zwiefel/Cormany		
11531	Really Good Stuff	77.09
Membership-Lingenfelter		
SAI membership-Riley		
SAI membership-Aden		
10087	School Administrators of Iowa	2,367.00
Instructional materials- Rochleau		
Central office supplies		
11884	School Specialty, Inc.	122.48
Swimming		
30731	Storm Lake High School	46.00
PE towels		
10013	Texon II Towel and Supply	483.30
Glass repair		
11624	Valley Glass Co	175.00
Cell phone charges-WHS principal		
18319	Verizon Wireless	418.07
School Nurse Conference- Brown/Freed		
10248	Western Iowa Tech Comm College	40.00
Fuel - 50.004 gal		
Fuel - 67.021 gal		
Fuel - 25.051 gal		
Fuel - 40.01 gal		
Fuel - 54.018 gal		
Fuel - 34.801 gal		
Fuel - 25.064 gal		
Fuel - 17.773 gal		
Fuel - 40.926 gal		
Fuel - 30.012 gal		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Fuel - 48.207 gal		
Fuel - 42.728 gal		
Fuel - 23.863 gal		
Fuel - 18.340 gal		
Fuel - 50.022 gal		
Fuel - 80.174 gal		
Fuel - 40.004 gal		
Fuel - 71.944 gal		
Fuel - 52.938 gal		
Fuel - 46.015 gal		
Fuel - 51.011 gal		
Fuel - 30.396 gal		
Fuel - 29.204 gal		
Fuel - 54.637 gal		
Fuel - 24.788 gal		
Fuel - 45.612 gal		
Fuel - 28.883 gal		
Fuel - 44.720 gal		
Fuel - 43.494 gal		
Fuel - 40.010 gal		
Fuel - 47.940 gal		
Fuel - 44.813 gal		
Fuel - 71.944 gal		
Rebate		
10361	Your FleetCard Program	3,182.09

Fund Total: 39,833.79

Checking Account Total: 39,833.79

<u>Checking</u>	2	Fund: 33	Local Option Sales and Service Tax Fund
WHS Step project			
12487	Certified Testing Services, Inc.		80.00

Fund Total: 80.00

<u>Checking</u>	2	Fund: 36	PHYSICAL PLANT & EQUIPMENT
HS BB/SB field lights			
10129	Musco Sports Lighting, LLC		8,050.00
New lights			
12338	Nelson Electric		1,077.72

Fund Total: 9,127.72

Checking Account Total: 9,207.72

<u>Checking</u>	3	Fund: 21	STUDENT ACTIVITY FUND
Freshman FB Officials - 10/16			
30250	Aberson, Berwyn		90.00
FTC field set			
13309	AndyMark		309.38

Band boosters
Music boosters/JT
Music boosters/JT
Music boosters/JT/Resale

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
31105	Band Shoppe	1,935.00
Freshman Football-10/16		
30766	Brown, Douglas	90.00
Officials - Varsity Football - 10/13		
30852	BUCKSTEAD, JERRY	105.00
Football concessions CMS Student Council concessions VB Concessions		
11224	Chesterman Co.	1,376.80
Jazz Band registration		
12888	Coe College Jazz Summit	150.00
CMS Student Council concessions		
30880	Core-Mark Midcontinent, Inc, dba Farner Bocken Company	271.00
Cheerleading-Homecoming signs Speech T-shirts resale WHS Student Council Powder puff shirts X-Country shirts resale		
12371	Creative Services	3,322.90
X-Country uniforms X-Country uniforms X-Country uniforms		
10676	Decker Sporting Goods	2,239.00
Prom-Magazine sales		
30921	Great American Opportunities, Inc	1,007.16
Officials-7th Football- 10/17 JC Football Officials - 10/19		
30936	HARRIMAN, WADE	170.00
Football fundraiser-gold belts Flip-a-score		
31069	Hauff Mid-America Sports, Inc.	162.90
Yearbook meeting		
13787	Hempstead, Brad	225.00
FB fundr-endzone camera		
12836	Hi-Pod	740.00
X-Country supplies for meet		
30041	Hoskinson, Matt	65.36

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
FB concessions		
10274	Hy-Vee Food Stores, Inc	52.26
Scrimmage		
10096	Iowa Girls Coaches Association	50.00
Freshman Football-10/16		
31219	Jeness, Lloyd	90.00
Honor band auditions registration		
11637	Kingdon, Casey	30.00
Football fundraiser-team meal		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	81.57
FB concessions-gas		
11006	Moore, David	23.00
NHS renewal		
30908	NASSP	385.00
Officials - Varsity Football - 10/13		
13788	Neals, Rob	105.00
Officials - Varsity Football - 10/13		
13789	Niles, Rick	105.00
Honor Band registration		
13069	NWIBA	35.00
Freshman Football-10/16		
Officials-7th Football- 10/17		
30319	Parrott, Brian	170.00
Officials - Varsity Football - 10/13		
30925	PATRICK, SCOTT	105.00
Volleyball fundraiser CMS Football shirts-resale Music Boosters-prints WHS Band resale-T-shirts WHS Student Council Homecoming shirts		
10188	Pilot Rock Signs	8,262.00
FTC registration		
13310	Pitsco, Inc.	275.00
Football fundraiser-team meal		
10428	Pizza Hut	160.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
40114	Dean Foods North Central	2,002.86
	Food items	
	Food items	
	Food items	
40032	Earthgrains	476.65
	Supply items	
	Food items - ala carte	
	Food items	
	Food items - ala carte	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	7,989.09
	Clothing allowance	
13792	Moeller, Jim	41.48

Fund Total: 12,468.73

Checking Account Total: 12,468.73

Checking

6

Checking 6 Fund: 81 NON-EXPENDABLE TRUST FUNDS

WHS Scholarship

13786	Briar Cliff University and Dax Johnson	100.00
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Fund Total: 100.00

Checking Account Total: 100.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
WHS Ind Arts		
13610	Airgas USA, LLC	67.64
Gas service-600 W Bluff-WHS		
Gas service-336 Gillette-Armory		
Gas service-320 Gillette-busbarn		
Gas service-600 W Bluff		
Gas service-CMS		
Gas service-929 N Roosevelt		
10094	Alliant Energy	588.74
ECLC sanitizer		
ISP Curriculum-K math supplement materia		
Instructional supplies-Pigott		
ISP Curriculum-K math supplement materia		
SpEd desks		
SpEd desks		
ISP Curriculum-K math supplement materia		
Ed Foundation-Letsche		
ISP Technology-computer		
SpEd - Fuller		
Ed Foundation-Letsche		
ISP Technology-projectors		
SpEd desks		
SpEd desks		
ECLC sanitizer		
ISP curriculum-Music Theory		
Ed Foundation-Letsche		
ISP Curriculum-K math supplement materia		
Instructional supplies-Pigott		
SpEd desks		
SpEd desks		
SpEd desks		
SpEd desks		
SpEd desks		
SpEd desks		
SpEd desks		
Ed Foundation-Letsche		
ESL - Spanish texts		
ISP Technology		
13771	Amazon Capital Services	8,144.68
Iowa Core-PL refresher PD		
13042	APL ASSOCIATES	238.45
ISP Tech-MAC for WHS principal		
Ed Foundation - Lucas		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Ed Foundation - T.Vannatta		
11505	Apple Computer, Inc.	1,847.00
Maint-mop service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	168.68
ISP Technology-chromebook parts		
12957	Asset Genie, Inc.	51.80
Admin Team standing desks		
Trans repair parts		
ISP Curriculum- Anatomy/Physiology		
ISP curriculum - 1st grade		
Maint supplies		
12882	ATIRAcredit MasterCard	3,678.78
Maint supplies		
Trans repair parts		
Maint supplies		
Trans repair parts		
Maint supplies		
Trans repair parts		
Maint supplies		
Maint supplies		
Maint supplies		
Maint supplies		
Maint supplies		
Trans supplies		
Trans supplies		
Trans supplies		
Trans supplies		
Maint supplies		
Maint supplies		
Trans repair parts		
WIT Automotive class		
Trans supplies		
Trans supplies		
Trans supplies		
Trans supplies		
Trans repair parts		
Trans supplies		
Softener salt		
10021	Bomgaars	717.56
WHS art materials		
18329	Bork, Kathy	34.97
Clothing allowance		
11197	Brown, Russ	160.00
Trans repair parts		
10396	Builder's Sharpening and Service	12.08
Ed Foundation-Library Project		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
13758	Carey's Furniture	1,598.97
Bus trip - lunch		
11124	Carlson, Lisa	9.00
Instructional materials- James DeVos		
10157	Carolina Biological Supply Co	56.00
Oil filters disposal		
13534	CB Household Hazardous Waste Agency	25.30
Phone charges-busbarn		
Phone charges-CMS		
Phone charges-WHS		
Phone charges-WHS		
Phone charges-Roosevelt		
Phone charges-Food Service		
Phone charges-CO		
10113	Century Link	2,348.82
Gator license		
10599	Cherokee County Recorder	18.75
DOT physical		
11157	Cherokee Regional Medical Center	110.00
Board meeting minutes		
18221	Chronicle Times, The	152.87
Sewer-206 E Indian-CMS		
Sewer-600 W Bluff-busbarn		
Sewer-636 Gillette-Armory		
Sewer-600 W Bluff-WHS		
Sewer-600 W Bluff-WHS		
Sewer-600 W Bluff-lawn		
Water-600 W Bluff-lawn		
Water-208 E Indian- ballfields		
Sewer-929 N Roosevelt		
10084	City of Cherokee	2,771.13
HVAC computer		
HVAC computer		
HVAC computer		
20223	Control System Specialist	812.22
WHS FCS credit		
WHS FCS groceries		
30880	Core-Mark Midcontinent, Inc, dba Farner Bocken Company	17.37
Legal services		
10305	Cornwall, Avery, Bjornstad, Scott and Davis	125.00
Copier staples		
13762	Counsel	211.22

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
ISP band/vocal piano tuning		
11794	Dave's Piano Service	727.25
Athletic field paint		
10239	Diamond Vogel Paints	953.00
PTA purchase-play-1st grade		
13001	Dorothy Pecaut Nature Center	71.00
WHS phone repair		
WHS/CMS phone repair		
12908	EarthBend, LLC	3,094.50
Fuel - 28.893 gal		
31620	EATON, RANDY	75.09
Yearly fire alarm testing- Roosevelt		
Yearly fire alarm testing- WHS		
Yearly fire alarm testing- CMS		
20002	Electric Innovations	3,045.00
WHS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
CMS FCS groceries		
10067	Fareway Stores, Inc.	148.87
Clothing allowance		
18340	Fiedler, Mike	64.19
Fuel - 10.438 gal		
Fuel - 6.523 gal		
Fuel - 20.556 gal		
Fuel - 26.756 gal		
Fuel - 30.464 gal		
Fuel - 17.388 gal		
Fuel - 25.176 gal		
Fuel - 13.475 gal		
Fuel 11.545 gal		
Fuel - 25.642 gal		
Fuel - 14.839 gal		
Fuel 17.069 gal		
Fuel - 24.157 gal		
Fuel - 19.546 gal		
Fuel - 27.830 gal		
Board appreciation snacks		
CMS FCS groceries		
10274	Hy-Vee Food Stores, Inc	784.81
Confrence registration-Aden		
13584	IAAE	80.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Conference registration- Hammen		
13659	Iowa Association of Alternative Education	100.00
Membership dues		
10002	Iowa Association of School Boards	3,458.00
July Phone charges- CO/Superintendent		
Aug phone charges- CO/Superintendent		
18342	Iowa Communications Network	2,269.91
Speech coach convention registration		
30733	Iowa High School Speech Association	425.00
Trans conference registration-Wiederholt		
13011	Iowa Pupil Transportation Association	340.00
Conference registration- Heater/Haack/Bur		
11638	ISCA	375.00
WHS sewer cleaning		
13416	Jim's Sewer Service	150.00
Diploma/cover		
11073	Jostens, Inc.	28.68
Overhead door repair- busbarn		
12318	JR's Sales and Service	50.00
PTA purchase-Zwiefel		
PTA purchase-LEbert		
10145	Lakeshore Learning Materials	125.06
ISP Curriculum-Kindergarten		
ISP Curriculum-1st Grade		
13718	Learning without Tears	1,442.92
ISP Curriculum - Math		
ISP Curriculum - Math		
ISP curriculum-5th math text		
11317	McGraw-Hill School Education Holdings, LLC	32,824.05
Electricity-929 N Roosevelt		
Electricity-206 E Indian- CMS		
12363	MidAmerican Energy Company	9,660.41
ISP Band repairs		
ISP Band repairs		
ISP Band repairs		
ISP Band repairs		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
WHS Band resale		
ISP Curriculum-Band		
ISP Band repairs		
ISP Band repairs		
WHS Band resale		
ISP Curriculum-Band		
ISP Curriculum-Band		
CMS band resale		
CMS band materials		
ISP Curriculum-Band		
ISP Band repairs		
10894	MidBell Music, Inc.	1,227.26
Trans - DEF		
12876	Midwest Lubricants, Inc.	92.80
Roosevelt AC		
11495	Modern Heating and Cooling, Inc.	90.73
Trans repair parts		
Trans repair parts		
Trans repair parts		
Trans repair parts		
Trans repair parts		
Trans supplies		
Trans repair parts		
Trans repair parts		
Trans repair parts		
Maint supplies		
Trans supplies		
Trans repair parts		
Trans repair parts		
Trans repair parts		
10180	Motor Parts Sales	267.89
Instructional materials - Fowler		
10421	Nasco	26.65
ISP Curriculum-Stowater		
13238	National Academies Press, The	107.90
WHS/CMS/Roosevelt projects		
WHS/CMS/Roosevelt projects		
WHS/CMS/Roosevelt projects		
WHS/CMS/Roosevelt projects		
WHS/CMS/Roosevelt projects		
Concessions/FB field repair		
Concessions/FB field repair		
12338	Nelson Electric	2,677.03
Roosevelt office envelopes		
District calendars		
CMS office-envelopes		
Ed Foundation-V.Fuhrman- posters		
Roosevelt SINA		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10125	Northwest AEA	2,641.96
PTA purchase-play-1st grade		
31539	NORTHWESTERN COLLEGE	71.00
TLC materials		
TLC materials		
TLC materials		
10852	One Office Solution	377.96
PTA purchase-Boekhout		
12578	Oriental Trading Co., Inc.	65.42
ISP Curriculum-2nd grade		
10166	Pearson Education	93.90
Roosevelt library books		
12570	Penworthy Co.	215.92
PTA purchase-Z-Tabke		
18370	Plank Road Publishing, Inc.	162.45
Instructional materials- Klinker		
Instructional materials- Fordyce		
Instructional materials- Timmerman		
PTA purchase-Fordyce		
11531	Really Good Stuff	427.98
Additional subscriptions		
11072	Renaissance Learning, Inc.	41.00
Flowers		
30848	RHOADSIDE BLOOMING HOUSE	39.98
Trans repairs		
Trans repairs		
Trans repairs		
11459	Ron's Repair, Inc.	438.25
Garbage collection		
10217	Sanitary Services, Inc.	2,487.42
Instructional materials- Bork		
10205	Sax Arts and Crafts	101.12
SAI conference registration-V. Fuhrman		
SAI conference registration		
10087	School Administrators of Iowa	440.00
Trans repair parts		
Trans repair parts		
Trans repair parts		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
12768	School Bus Sales	241.17
	Instructional materials- Lucas	
	ISP Curriculum-1st math	
	Instructional materials- Lockin	
	Instructional materials-2nd grade	
	Instructional materials- Boekhout	
	Instructional materials- Miller	
	Roosevelt art materials	
	TAG supplies	
	Instructional materials- Miller	
	Instructional materials- Lucas	
	WHS office supplies	
	CO binder rings	
	Roosevelt office supplies	
	Laminating film	
	WHS Guidance office	
	WHS office shredder	
	Instructional materials- Kremer	
	Instructional materials- A.James	
	Roosevelt art materials	
	Instructional materials- Fordyce	
	CMS library supplies	
11884	School Specialty, Inc.	3,635.65
	notary renewal	
10750	Secretary of State	30.00
	Bus trip - lunch	
18364	Sipes, William J.	18.00
	ISP technology-website hosting service	
13767	SOCS-FES	1,850.00
	Maint supplies-all buildings	
	Maint supplies-all buildings	
13294	SUPPLYWORKS	2,787.08
	Online Gold subscription	
18288	TEACHING STRATEGIES, LLC.	783.75
	Trans repair parts	
	Trans repair parts credit	
12233	Thomas Bus Sales of Iowa, Inc.	9.67
	Annual service agreement	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
11578	Time Management Systems	2,756.00
WHS boiler parts		
10788	TRI TECH SALES	568.40
Instructional materials - Bork		
Instructional materials - Bork		
Instructional materials - Bork		
Instructional materials - Bork		
Instructional materials - Bork		
Instructional materials - Bork		
11185	Triarco Arts and Crafts	1,342.00
CMS window repair		
Trans repair windshield-bus		
5		
11624	Valley Glass Co	164.49
Cell phone WHS principal		
18319	Verizon Wireless	418.07
Fall lawn care		
11460	Waldner's Lawn Service	3,275.00
Trip meal		
11221	Waterbury, Richard	6.72
Returned items		
13701	Wayfair, LLC	4,168.77
Bus driver class		
10248	Western Iowa Tech Comm College	420.00
Library project		
13777	Wiese, Rick	300.00
Staff Development theme		
13739	Wrist-Band.com	44.01
Fuel - 29.14 gal		
Fuel - 46.00 gal		
Fuel - 20.06 gal		
Fuel - 36.42 gal		
Fuel - 74.00 gal		
Fuel - 36.02 gal		
Fuel - 55.30 gal		
Fuel - 51.10 gal		
Fuel - 48.43 gal		
Fuel - 26.92 gal		
Fuel - 63.45 gal		
Fuel - 40.41 gal		
Rebate		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10361	Your FleetCard Program	964.04

11392	Zylstra-Tabke, Kristine	124.00
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Fund Total: 120,261.21

Checking 1 Fund: 22 MANAGEMENT FUND

11652	Central Ins at Central Bank	1,515.00
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Fund Total: 1,515.00

Checking 1 Fund: 71 SELF-INSURANCE FUND

13725	Mid-Amerian Benefits, Inc.	1,722.80
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Fund Total: 1,722.80

Checking Account Total: 123,499.01

Checking 2

Checking 2 Fund: 33 Local Option Sales and Service Tax Fund

12487	Certified Testing Services, Inc.	631.00
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20224	FEH Design	6,731.89
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13615	SCE	57,062.77
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11460	Waldner's Lawn Service	7,040.00
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Fund Total: 71,465.66

Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT

11597	Benson Construction	3,550.50
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13762	Counsel	50,669.26
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13779	Earth Services and Abatement Inc,	17,850.00
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10339	LESSMAN ELECTRIC SUPPLY CO.	22,200.00
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13752	RL Craft Roofing	2,750.16
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10537	Robinson's Furniture and Floors	526.75
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FB field fence repair

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
13764	Sioux City Fence	2,288.00

Fund Total: 99,834.67
Checking Account Total: 171,300.33

<u>Checking</u>	<u>3</u>	<u>Fund: 21</u>	<u>STUDENT ACTIVITY FUND</u>
VB practice tshirts resale			
VB practice tshirts resale			
13763	360 Custom Designs		2,104.00
Homecoming novelties			
11429	Anderson's School Spirit		360.70
Officials-8th Football -			
9/26			
19033	Anderson, Berwyn		80.00
Homecoming novelties			
12882	ATIRACredit MasterCard		187.81
Color guard- JT/Music			
Boosters			
Color guard- JT/Music			
Boosters			
CMS band - music boosters			
31105	Band Shoppe		1,251.76
Volleyball Officials -			
10/10			
30159	BASALYGA MONELL, JILL		100.00
Volleyball Officials -			
10/10			
30955	Basalyga, Russ		100.00
Concessions			
FB Fundraiser-battery			
10021	Bomgaars		49.98
Freshman FB Officials -			
10/9			
30766	Brown, Douglas		90.00
CMS footballs			
30263	CENTER SPORTS, INC		657.93
FB concessions			
VB concessions			
FB concessions			
VB concessions			
CMS Student Council			
concessions			
VB concessions			
FB concessions			
11224	Chesterman Co.		6,403.00
VB concessions			
Student Council-Homecoming			

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	meal-chips	
	FB concessions	
	FB Fundraiser-team meal	
30880	Core-Mark Midcontinent, Inc, dba Farner Bocken Company	1,036.05
	Concessions	
40236	Core-Mark Midcontinent, Inc. dba Farner Bocken Company	10.40
	Cheerleading- decorating markers	
	Cheerleading- decorating markers	
	FB fundraiser-resale	
	CMS Student Council shirts- resale	
12371	Creative Services	2,480.11
	VB concessions	
	VB concessions	
	Hub groceries	
	VB concessions	
10067	Fareway Stores, Inc.	35.58
	VB uniform	
30028	Graphic Edge, The	58.49
	Freshman FB Officials - 10/9	
30936	HARRIMAN, WADE	90.00
	Volleyball officials - 10/3	
30429	Hesse, Patti	100.00
	CMS Student Council- Homecoming prizes	
	Volleyball concessions	
	VB Tournament hospitality room	
	TAX OFF	
	TAX OFF	
10274	Hy-Vee Food Stores, Inc	361.78
	Officials-8th Football - 9/26	
31219	Jenness, Lloyd	80.00
	2017 Yearbook	
11073	Jostens, Inc.	2,711.84
	CMS Student Council- Homecoming parade ca	
	CMS Student Council-Red Ribbon Week	
10155	KMart #9222	166.92
	FB concessions	
11006	Moore, David	71.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Volleyball officials - 10/3		
13520	Mounts, Kim	100.00
X-Country entry fee		
13780	Okoboji Community Schools	80.00
Homecoming novelties		
Homecoming novelties		
12578	Oriental Trading Co., Inc.	498.77
Freshman FB Officials - 10/9		
Officials-8th Football - 9/26		
30319	Parrott, Brian	170.00
Homecoming announcement/coronation		
10671	Rhoadside Blooming House, LTD	25.00
X-Country fundraiser		
X-Country fundraiser		
13544	Scratch Cupcakery	4,792.80
Officials-8th Volleyball- 9/25		
Officials-8th Volleyball - 10/9		
Officials-7th Volleyball - 10/2		
13525	Sherkenbach, Bret	210.00
Freshman FB Officials - 10/9		
30666	Slaughter, Brandon	90.00
Quiz Bowl registration		
30884	Unity Christian High School	40.00
Officials-8th Volleyball- 9/25		
Officials-8th Volleyball - 10/9		
Officials-7th Volleyball - 10/2		
13005	Zimmerman, Terri	210.00

Fund Total: 24,803.92

Checking Account Total: 24,803.92

Checking 4 Fund: 61 SCHOOL NUTRITION FUND

Food service- aprons/cobblers
13763 360 Custom Designs 480.00

Food service
Food items
Food items

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Food items	
	Food items	
11224	Chesterman Co.	831.50
	Food service	
	Food service	
30880	Core-Mark Midcontinent, Inc, dba Farner Bocken Company	12.00
	Food items	
	Food items	
40236	Core-Mark Midcontinent, Inc. dba Farner Bocken Company	3,019.25
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
40114	Dean Foods North Central	2,896.49
	Clothing allowance	
40077	Dowdy, Carmen	100.00
	Clothing allowance	
13548	Driggs, Dianna	100.00
	Food items	
	Food items	
40032	Earthgrains	641.80
	Food items	
10067	Fareway Stores, Inc.	239.96
	Clothing allowance	
13781	Good, Darla	45.14
	Clothing allowance	
40232	Gravenish, Cindy	100.00
	Clothing allowance	
40288	Halder, Kathi	100.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Clothing allowance		
12942	Jacobson, Cara	100.00
Food items		
40242	Keck, Inc	5,405.68
Credit memo		
Supply items		
Food items - ala carte		
Supply items		
Food items - ala carte		
Supply items		
Food items - ala carte		
Food items		
Food items - ala carte		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	13,370.21
Clothing allowance		
40125	Napier, Nancy	100.00
Clothing allowance		
40001	Wilkie, Melissa	100.00

Fund Total: 27,642.03
Checking Account Total: 27,642.03

OCTOBER 2017 ECLC AND ROOSEVELT BOARD REPORT

Valery Fuhrman, ECLC and Elementary Principal

Jan Tjeeerdsma, Instructional Coach

District Mission: "With community involvement, we will empower learners to become contributing members to our changing world"

District Goal Actions

1: Implement a successful 1:1 **technology** initiative to enhance student learning, instruction, and achievement.

- Bill has given RES a boost by figuring out how to shut off the access points each night for about an hour and reboot them. We have seen better reliability with this in action.

2: Increase implementation and alignment of **Iowa Common Core** curriculum utilizing **Characteristics of Effective Instruction (Student Centered-Teaching for Learner Differences-Assessment for Learning-Rigor and Relevance-Teaching for Understanding)**.

- I attended the Special Education Symposium along with the special education teachers from RES.
- Our Comprehensive Intervention Model Team continues to meet during professional development time and will begin their implementation phase in the weeks and months to come.
- We continue to revisit APL strategies. The staff was encouraged to focus on student engagement, posting objectives, and closure this month.
- A meeting was held Wed. morning at RES with our lead teachers. A curriculum template document was shared with them and will be used across the district for our curriculum work.
- Our PD focus this week was on our science curriculum. We began the process of entering grade-level units, essential questions, main concepts, and evaluations.
- We continue to update the staff and keep them informed as the new social studies standards are implemented. Two members of the RES social studies committee recently attended an AEA training session and gave a presentation during our PD time on Wed.

3: Improve **communication** between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- We have received a message from Matt Gufstason from Twisted Steel in Cleghorn that he hosted a competition this summer in which several of our students participated giving us the school with the highest percent of participation. He will be presenting a check/donation on 10/12/17.
- We had great involvement with CRMC and HyVee for our Healthy Iowa Wellness Walk. Several of their staff walked with our students and they provided fruit and a granola bar snack afterwards.
- Mrs. Brunsting is organizing character assemblies this year and September's focused on Trustworthiness. She invited the sheriff's department to talk to our students. Deputy Schroeder visited with our students.
- A decision was made at our last BLT meeting to select a "Staff Member of the Week." This will give everyone an opportunity to get to know members of the staff, build relationships, and promote a sense of community.

Other Notes:

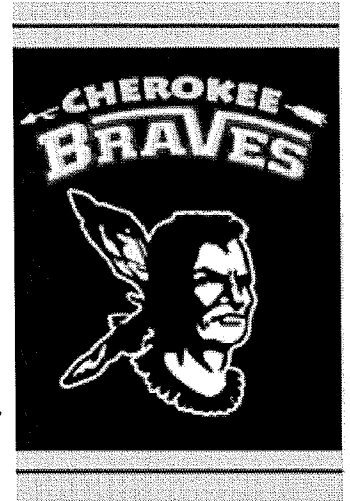
- RES is working to recognize safety in our school. Teachers are reviewing a guided power point presentation with students on a variety of safety topics including rules, bus safety, bullying, fire safety, weather safety, stranger danger, etc. To support this learning the Cherokee Fire Department provided a short assembly for students and gave each class a fire truck ride. On Friday, the transportation department is reviewing bus safety rules and doing an evacuation drill. Next week students and staff will practice drills for fire, tornado, and evacuation.

- The ECLC team has been working hard to review the Iowa Department of Education's QPPS standards. For the site visit in late November, they have to complete classroom portfolios showing the standards in action. In addition, they've attended ECERS and Autism training.
- After a rather interesting start to the school year, the state's new FAST system is up and running . . . but not without some technical difficulties on their end. Regardless of these challenges, RES has moved ahead and tested our 3rd and 4th graders. Kindergarteners are being tested this week, and our 1st and 2nd grade students will be tested next week.
- The staff has viewed, discussed, and completed their first ELL module. Certifications have been issued and are on file in Central Office.
- We continue to promote and encourage the staff to observe our model teachers. They took part in last week's PD, explaining their roles and duties. This week they took a few moments during PD to show pictures and explain specific teaching strategies they are modeling in their classrooms. Several staff members have already been in to observe them.
- Our PTA fundraiser is off to a great start. Students are motivated and excited to do well. We are having a Spooky Stride Fun Walk on 10/31/17. Students are asked to work with their families to collect donations for the PTA and earn prizes at the individual, classroom, and school levels.
- Every grade level has had field trips- TK/K to pumpkin patch (Thanks PTA!), 1st to Dorothy Pecaut Nature Center and Northwestern College for the play (Thanks to PTA!), 2nd grade to the Zoo (Thanks to the Education Foundation!), 3rd to the Obrien County Heritage Center and Lily of the Valley School House, and 4th to the Lewis and Clark Center in Sioux City.

CMS Principally Speaking

October 2017

Cherokee Community School District



District Mission

"With community involvement, we will empower learners to become contributing members to our changing world.

- PTA Candy Bar Sales are off and rolling. We are 2 weeks into sales and we have ordered 60 more cases than the previous year. Students are doing an excellent job. Be sure to buy your candy bars:)
- PTA purchased a projector for the gymnasium which will be a great addition to our building.

District Goals

Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.

- Chris Anderson the new Technology Assistant is off to a great start.
- Many of the Middle School teacher Individual Career Development plans are focusing on increasing technology use in their classrooms and trying to use less paper. They are off to a great start. I notice more and more technology being used in the classrooms.

Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.

- Teachers have been learning various topics during our weekly professional development. Our main topics this year are Diverse Learners, Instructional Strategies, Technology, Intervention and Curriculum work.
- The Model teachers introduced the pineapple chart and many teachers have been inviting teachers to observe a concept or strategy in their classrooms. It has been great seeing all of the amazing things happening in our classrooms!
- CMS teachers are administering fall assessments. MAP Growth (Reading, Language Arts, Math, Science) & FAST (Reading) will be wrapping up soon. These will help teachers guide instruction and tailor to meet the student's needs.
-

Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Homework Hour started and is available after school on Mondays, Tuesdays and Thursdays. We have anywhere from one student to eight depending on the night.
- MS STAT Team (Student Assistance Team) is up and running. We have been meeting every Wednesday since the end of August rotating 5-6 Team one

Wednesday and then the 7-8 Team the next Wednesday. This team looks at grades, attendance, behaviors, etc and look at what we can do to help the student be successful.



WHS Building Report

October 2017



District Mission: *“With community involvement, we will empower learners to become contributing members to our changing world”*

District Goals:

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.

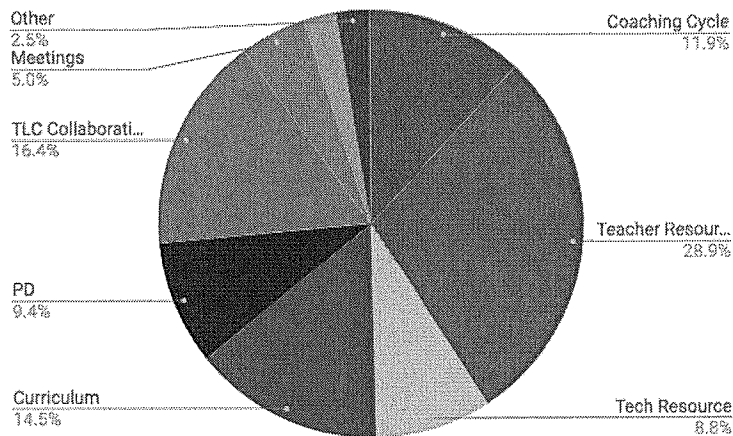
- WHS has our own google classroom page to communicate with staff regarding professional development, forms, and other pertinent information. This has been a great place to send out surveys and google forms to get feedback from our teachers.
- Many of our staff members are using google classroom learning management system.
- We are pushing for our staff to use the tech integrationist to enhance lessons in our school.
- Cell phone issues have been pretty much non-existent with the new policies regarding cell phones and cell phone holders in each of the classrooms.
- Teachers are currently using Swivl robots and a school ipad to record lessons for reflection each quarter. To help improve instructional strategies and better lesson presentations along with transitions and closure.
- Swivl cam has been very successful in recording our classrooms. The students refer to it as the “robot” that follows the teachers.

2. Increase implementation and alignment of Iowa Common Core Curriculum utilizing characteristics of effective instruction.

- Teachers have started outlining their curriculum with our district Curriculum outline templates. Each curriculum department will have a PK-12 vertical alignment. We are devoting PD time each month for curriculum work.
- We conducted our first Teacher Walk at WHS where we allowed teachers to get into other teacher's classrooms to see instructional strategies, technology integration, and classroom management techniques. We are looking forward to viewing their feedback from this event through Google Forms.
- Charity and James are attending a training for Module 3 for the new Science standards.
- We look forward to digging in more this year in the new Science and Social Studies standards. Natalie and Travis are going to a Social Studies curriculum training with the AEA on October 19 and 20th.
- We have scheduled monthly meetings with our curriculum chairs (Lead Teachers) to keep a pulse on the curriculum needs of each department. Each of these lead teachers will be observing teachers in their departments this semester in order to see how the curriculum progresses K-12.
- Model teachers and Instructional Coaches are going to a workshop with Jim Knight October 17 and 18th. This workshop is geared toward teacher leadership.

3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- We're continuing the communication of daily announcements via technology (email and snapchat) and have also started having Mrs. DeVos read the daily announcements 3 minutes before the first bell in the morning.
- We are looking into digital signage at WHS to help keep our students more informed on what is happening in the school.
- We looked into a digital school sign that would be placed on Bluff Street for our stakeholders and students to know specifically what was going on and this software would be cloud-based.
- We are excited to have time reserved each Wednesday for collaboration with our gen ed and SPED teachers before school and/or after professional development each week.
- We have started a Braggin' Braves program to promote the positivity of what students do each day. We will have incentives provided by local businesses throughout the year.
- We will have staff make two positive phone calls home each week to create a positive climate and culture here at WHS.
- Hy-Vee has shown interest in awarding a student of the week at the HS, MS and elementary levels along with an athlete a week.
- The Instructional Coaches are working on creating a data log to track where their time is spent to be able to share with administrators, school board, and as a tool for state reporting. They came up with a google sheet that can produce a graph of their time throughout each week, month, and a year report in May. They can also combine their numbers to get a graph of their combined data. Here is what Natalie's looks like for week 1.



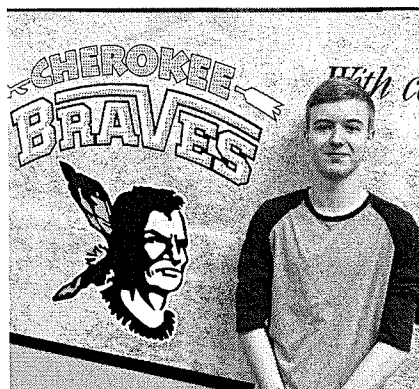
Foreign Exchange Student Report 2017-2018:

We currently have three foreign exchange students in our district and we are pleased they are here to give our students a different perspective of cultures from around the world and for these three individuals to see how things work here in the educational system of the United States.

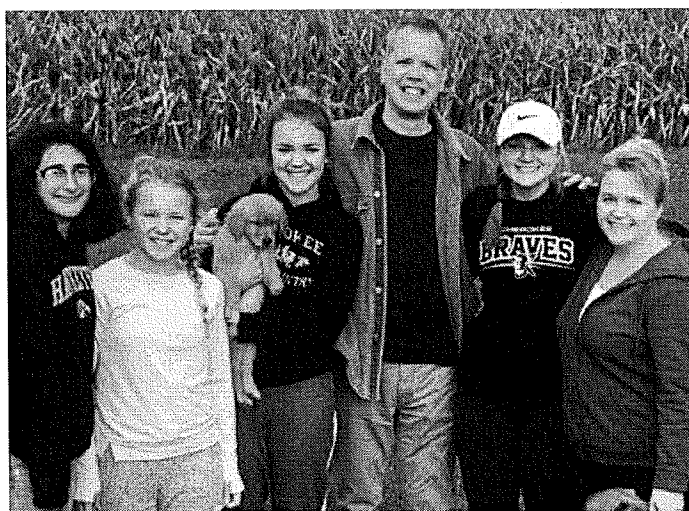
Maymuna Abdulrehman Awes is from Kenya in Africa. Maymuna is a very ambitious young lady who wants to become a doctor when she graduates college. Maymuna wants to get involved in as many activities here at Cherokee Washington High School and wants to learn about different learning styles and the culture here in the United States. Maymuna is staying with Armond and Cassady Rider.



Sivert Tjeldnes Hansen is from Norway. Sivert is into the fine arts and is a wonderful piano player and is involved in band here at Cherokee Washington High School he is going to do Speech and Tennis. Sivert would like to become a lawyer in Norway when he graduates college. Sivert is staying with Matt and Julie Schubert.



Hala Khamis is from Israel. Hala is wanting to try many new things here at Cherokee Washington High School. Hala is staying with Sam and Jennifer Kooiker.



Mr. Wade Riley- WHS Principal
Mrs. Natalie Barkley- Instructional Coach

Notes for the Board from the Superintendent – October 2017

Cherokee Community School District: *Empowering Learners*

Standards for Effective School Boards

October Standard: Lead through sound policy, ensuring transparent, ethical, legal operations by developing sound, written policy to clarify the board's intent for district direction; by ensuring that board and district actions are in compliance with state and federal laws, appropriately addressing legal issues when they arise; by modeling ethical and legal behaviors which enable the board to stay focused on district goals; and by establishing policies and ensuring processes that are open and accountable.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

Technology/Website Update – Board/Leadership Team Goal Statement #1

- Building Reports – Principals – on the agenda
- SOCS Website – Tandra Naslund is the website champion – the design has been approved and content is being transferred and updated with transition expected by the end of October
- News from Technology Director, William Halder
 - Still waiting for E-rate approval for internet project
 - Chris Andersen is understanding more and is not afraid to help wherever needed

Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2

- Building Reports – Principals – on the agenda
- Vendor for new Statewide Assessment is American Institutes for Research (AIR) - assessment under appeal
- CASA – Cherokee CSIP State Reviewed – Complete
- Iowa Department of Education Public Reporting Site: reports.educateiowa.gov
This website provides access to a variety of reports covering multiple areas including district and school profiles, financial reports and school and district plans.

Communication Update – Board/Leadership Team Goal Statement #3

- Building Reports – Principals – on the agenda
- SAVE visit with Governor Reynolds – message
- IASB Employee Relations Conference speaker – Employee Handbooks
- CASA – Cherokee Assurances State Reviewed – Complete
- K-12 Desk Audit for Cherokee CSD Due 12/15/17
 - Board Policies – Student Conduct, Expulsions, Suspensions, Weapons, Drug Free Environment
 - Nondiscrimination Notices – Annual and Continuous
 - RES, CMS, WHS – Master Schedule with Health Matrix and Career Exploration
 - WHS – Attendance Center and Course Enrollment Data
 - Calendar and Appropriate Staff Licensure
- Board Committee Rotations – Management Team Meetings – Subject to Change

October 2 nd , 2017 @ 5:30 Board Policy Grievances	November 6 th , 2017 @ 5:30 Student Achievement Data – APR SIAC Members Invited	February 5 th , 2018 @ 5:30 Transportation & Nutrition Wellness Policy Review
March 5 th , 2018 @ 5:30 Curriculum & Instruction Foreign Language, Health, PE, ELL	April 2 nd , 2018 @ 5:30 Finance – Budget Hearing – 5 Year SIAC Members Invited	September 3 rd , 2018 @ 5:30 Building, Grounds & Capital Projects Facility Tour

Transportation and Nutrition Update

- News from Nutrition Director, Cara Jacobson
 - October 9-13 is National school lunch week – coloring and puzzle sheets were passed out.

Board/Leadership Team Goal Statements

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Cheerleaders helped by passing out goldfish and telling PK-4 good job for making good choices! Kids are turning in their favorite meals for November menu planning.

- The kitchen will be getting a new hotbox through Hobart
- Dee Murphy will conduct state review of food service department October 25-30
- HACCP class on October 4th in Cherokee went well and was a good refresher and also helps staff get training hours
- Wellness policy was assessed and good things are happening including a great committee
- News from Transportation Director, Mike Wiederholt
 - Busy with field trips, activities, and bus maintenance

Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer’s Report – on the agenda
- Certified Enrollment – on the agenda
- SIAC – on the agenda
- November Management Team Meeting – Iowa Core Reports, Course Enrollment Data, Major Educational Needs

Building, Grounds, and Capital Projects Update

- Steps in a School Bond Election – on the agenda
- RES Facility Review Volunteers: Susie Haselhoff, Deb Johnson, Carey Ducommun, Jenn Nixon, Stephanie Zarr, Jina Wood, Dale Springer, Jon Laughlin, Brian Cedar, Joe Lundsgaard
- News from Jeff Miller, Building and Grounds Director
 - FEH Final Inspection – Waiting on Fire Panel at CMS
 - Heating season begins and all heating systems are up and running
 - WHS LED lighting project is nearly complete – many good comments from staff
 - Working with MidAmerican Energy to update parking lot lights
 - All is good

IASB Update & Other

- New Board Member Orientation Workshop
 - Sheldon – October 10, 2017
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Policy/Legislative Update [IASB/SAI/RSIA/IDOE]

- Board Policy – Affirm – on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

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September PTA Meeting Minutes

-PTA met on September 19th and September 26th

-PTA approved PO for kindergarten field trip and cookies for 2nd and 3rd grade Halloween field trip. Slush funds are still slowly coming in and PTA will approve them until December 1st.

-A projector has been ordered for the middle school.

-PTA approved to purchase items for Jennifer Davis's benefit as Laurie was an active PTA member. Jenna Johnson donated 31 thermal and PTA purchased snack items and \$50 movie theater gift card. If any PTA member would like to make bars they would greatly appreciate it. Benefit is October 13th.

-Tax exempt form has been filed and membership list will be completed after color run.

-PTA will be hosting a color run on October 29th. We are utilizing a website for raising money. Kim Lingenfelter has contacted the company and it will be up and running by the end of September. The plan is to raise money from the first part of October until October 25th. PTA purchased color from Aurelia Golf course and Joni DeVos will order the rest of what is needed. Aurelia Golf course is letting PTA borrow the bottles used for the run. Joni DeVos and Amy Patterson will contact food vendors as well as Jen Burch contacting Cattlemen to grill. Forms will send out through email to approve before being sent home to parents. Prizes for children reaching their goal and for top classroom seller will be decided. Color run will take place at Spring Lake park and Joni DeVos has already reserved it for the date.

-Chocolate sales will start the beginning of October at the Middle school. There is enough left over drawstring bags to be used for the 5th grade and more will be order for the 6th, 7th, and 8th graders. Amy Patterson has contacted Pilot Rock signs and is awaiting a proof that will be sent out for approval. Movie gift cards will be handed out for 1st, 2nd, and 3rd top sellers in each grade also.

-Next meeting October 17th at Roosevelt at 6:30 pm.

INDIVIDUALIZED INSTRUCTION

The board's primary responsibility in the management of the school district is the operation and delivery of the regular education program. Generally, students attending the school district will receive the regular education program offered by the district. Only in exceptional circumstances will the board approve students receiving individualized instruction at the expense of the school district.

Recommendations from the superintendent for individualized instruction will state the need for the instruction, the objectives and goals sought for the instruction, the employee requirements for the instruction, the implementation procedures for the instruction and the evaluation procedures and processes that will be used to assess the value of the instruction.

It is the responsibility of the superintendent to develop administrative regulations for individualized instruction.

Legal Reference: Iowa Code §§ 256.11; 279.8, .10, .11; 280.3, .14; 299.1-6, .11, .15, .24; 299A (2011).

Cross Reference: 501.12 Pregnant Students
604.1 Competent Private Instruction

Approved _____ Reviewed 2/16/15, 10/16/17 Revised _____

PROGRAM FOR TALENTED AND GIFTED STUDENTS

The board recognizes some students require programming beyond the regular education program. The board will identify students with special abilities and provide education programming.

It is the responsibility of the superintendent to develop a talented and gifted program which provides for identifying students, for program evaluation, and for training of employees.

Legal Reference: Iowa Code §§ 257.42-.49 (2011).
281 I.A.C. 12.5(12); 59.

Cross Reference: 505 Student Scholastic Achievement
604.6 Instruction at a Post-Secondary Educational Institution

Approved _____

Reviewed 2/16/15, 10/16/17

Revised _____

PROGRAM FOR AT-RISK STUDENTS

The board recognizes some students require additional assistance in order to graduate from the regular education program. The board will provide a plan to encourage and provide an opportunity for at-risk students to achieve their potential and obtain their high school diploma.

It is the responsibility of the superintendent to develop a plan for students at-risk which provides for identifying students, for program evaluation, and for the training of employees.

Legal Reference: Iowa Code §§ 257.38-.41; 280.19, .19A (2011).
281 I.A.C. 12.5(13); 33; 65.

Cross Reference: 505 Student Scholastic Achievement
607.1 Student Guidance and Counseling Program

Approved _____

Reviewed 2/16/15, 10/16/17

Revised _____

RELIGIOUS-BASED EXCLUSION FROM A SCHOOL PROGRAM

Parents who wish to have their child excluded from a school program because of religious beliefs must inform the superintendent. The board authorizes the administration to allow the exclusion if it is not disruptive to the education program and it does not infringe on a compelling state or educational interest. Further, the exclusion must not interfere with other school district operations. Students who are allowed to be excluded from a program or activity which violates their religious beliefs are required to do an alternate supervised activity or study.

In notifying the superintendent, the parents will abide by the following:

- The notice is in writing;
- The objection is based on religious beliefs;
- The objection will state which activities or studies violate their religious beliefs;
- The objection will state why these activities or studies violate their religious beliefs; and
- The objection will state a proposed alternate activity or study.

The superintendent will have discretion to make this determination. The factors the superintendent will consider when a student requests to be excluded from a program or activity because of religious beliefs include, but are not limited to, staff available to supervise a student who wishes to be excluded, space to house the student while the student is excluded, available superintendent-approved alternative course of study or activity while the student is excluded, number of students who wish to be excluded, whether allowing the exclusion places the school in a position of supporting a particular religion, and whether the program or activity is required for promotion to the next grade level or for graduation.

Legal Reference: U.S. Const. amend. I.
Lee v. Weisman, 112 S.Ct. 2649 (1992).
Lemon v. Kurtzman, 403 U.S. 602 (1971).
Graham v. Central Community School District of Decatur County, 608 F.Supp. 531 (S.D. Iowa 1985).
Iowa Code §§ 256.11(6); 279.8 (2011).

Cross Reference: 603 Instructional Curriculum
606.2 School Ceremonies and Observances

Approved _____

Reviewed 2/16/15, 10/16/17

Revised _____

INSTRUCTION AT A POST-SECONDARY EDUCATIONAL INSTITUTION

Students in grades nine through twelve may receive academic or vocational-technical credits that count toward the graduation requirements set out by the board for courses successfully completed in post-secondary educational institutions. The student may receive academic or vocational-technical credits through an agreement between a post-secondary educational institution or with the board's approval on a case-by-case basis.

Students in grades nine through twelve who successfully complete courses in post-secondary educational institutions under an agreement between the school district and the post-secondary educational institution will receive academic and vocational-technical credits in accordance with the agreement.

Students who have completed the eleventh grade but who have not completed the graduation requirements set out by the board may take up to seven semester hours of credit at a post-secondary educational institution during the summer months when school is not in session if the student pays for the courses. Upon successful completion of these summer courses, the students will receive academic or vocational-technical credit toward the graduation requirements set out by the board. Successful completion of the course is determined by the post-secondary educational institution. The board will have complete discretion to determine the academic credit to be awarded to the student for the summer courses.

The following factors are considered in the board's determination of whether a student will receive academic or vocational-technical credit toward the graduation requirements set out by the board for a course at a post-secondary educational institution:

- the course is taken from a public or accredited private post-secondary educational institution;
- a comparable course is not offered in the school district. A comparable course is one in which the subject matter or the purposes and objectives of the course are similar, in the judgment of the board, to a course offered in the school district;
- the course is in the discipline areas of mathematics, science, social sciences, humanities, vocational-technical education, or a course offered in the community college career options program;
- the course is a credit-bearing course that leads to a degree;
- the course is not religious or sectarian; and
- the course meets any other requirements set out by the board.

Students in grades eleven and twelve who take courses, other than courses taken under an agreement between the school district and the post-secondary educational institution, are responsible for transportation without reimbursement to and from the location where the course is being offered.

Ninth and tenth grade talented and gifted students and all students in grades eleven and twelve will be reimbursed for tuition and other costs directly related to the course up to \$250. Students who take courses during the summer months when school is not in session are responsible for the costs of attendance for the courses.

Approved _____

Reviewed 2/16/15, 10/16/17

Revised _____

INSTRUCTION AT A POST-SECONDARY EDUCATIONAL INSTITUTION

Students who fail the course and fail to receive credit will reimburse the school district for all costs directly related to the course. Prior to registering for the course, students under age eighteen will have a parent sign a form indicating that the parent is responsible for the costs of the course should the student fail the course and fail to receive credit for the course. Students who fail the course and fail to receive credit for the course for reasons beyond their control, including, but not limited to, the student's incapacity, death in the family or a move to another district, may not be responsible for the costs of the course. The school board may waive reimbursement of costs to the school district for the previously listed reasons. Students dissatisfied with a school board's decision may appeal to the AEA for a waiver of reimbursement.

The superintendent is responsible for annually notifying students and parents of the opportunity to take courses at post-secondary educational institutions in accordance with this policy. The superintendent will also be responsible for developing the appropriate forms and procedures for implementing this policy.

Legal Reference: Iowa Code §§ 256.11, .11A; 261C; 279.8; 280.3, .14 (2011).
281 I.A.C. 12, 22.

Cross Reference: 505 Student Scholastic Achievement
604.3 Program for Talented and Gifted Students

DUAL ENROLLMENT

The parent, guardian, or custodian of a student receiving competent private instruction may also enroll the student in the school district. The student is considered under dual enrollment. The parent, guardian, or custodian requesting dual enrollment for the student should notify the board secretary prior to the third Friday of September each year on forms provided by the school district. On the form, they will indicate the extracurricular and academic activities in which the student is interested in participating. The forms are available at the central administration office.

A dual enrollment student is eligible to participate in the school district's extracurricular and academic activities in the same manner as other students enrolled in the school district. The policies and administrative rules of the school district will apply to the dual enrollment students in the same manner as the other students enrolled the school district. These policies and administrative rules will include, but not be limited to, athletic eligibility requirements, the good conduct rule, academic eligibility requirements, and payment of the fees required for participation.

A dual enrollment student whose parent, guardian, or custodian has chosen standardized testing as the form of the student's annual assessment will not be responsible for the cost of the test or the administration of the test.

After the student notifies the school district which activities in which they wish to participate, the school district will provide information regarding the specific programs.

It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 279.8, 299A (2011).
281 I.A.C. 31.

Cross Reference: 502 Student Rights and Responsibilities
503 Student Discipline
504 Student Activities
507 Student Health and Well-Being
604.1 Competent Private Instruction
604.9 Home School Assistance Program

Approved _____

Reviewed 2/16/15, 10/16/17

Revised _____

FOREIGN STUDENTS

Foreign students must meet all district entrance requirements including age, place of residence and immunization. Foreign students must be approved by the board. The board reserves the right to limit the number of foreign students accepted. Students who are citizens of a foreign country will be considered residents if they meet one of the following requirements:

- The student resides with his/her parents(s) or legal guardian;
- The student is in the United States with appropriate documentation (Form I-20) from the United States Department of Justice-Immigration and Naturalization Services; or
- The student is a participant in a recognized foreign exchange program; and,
- The student is physically able to attend school and has provided the school district with such proof, including a current TB test.

Legal Reference: Iowa Code § 279.8 (2011).

Cross Reference: 501 Student Attendance
507.1 Student Health and Immunization Certificates

Approved _____

Reviewed 2/16/15, 10/16/17

Revised _____

INSTRUCTIONAL MATERIALS SELECTION

The board has sole discretion to approve instructional materials for the school district. This authority is delegated to licensed employees to determine which instructional materials, other than textbooks, will be utilized by and purchased by the school district.

In reviewing current instructional materials for continued use and in selecting additional instructional materials, licensed employees will consider the current and future needs of the school district as well as the changes and the trends in education and society. It is the responsibility of the superintendent to report to the board the action taken by licensed employees.

In the case of textbooks, the board will make the final decision after receiving a recommendation from the superintendent. The criteria stated above for selection of other instructional materials will apply to the selection of textbooks. The superintendent may develop another means for the selection of textbooks. Textbooks are reviewed as needed and at least every 6 years.

Education materials given to the school district must meet the criteria established above. The gift must be received in compliance with board policy.

Legal Reference: Iowa Code §§ 279.8; 280.3, .14; 301 (2011).
281 I.A.C. 12.3(12).

Cross Reference: 208 Ad Hoc Committees
505 Student Scholastic Achievement
602 Curriculum Development
605 Instructional Materials

Approved _____

Reviewed 2/16/15, 10/16/17

Revised _____

SELECTION OF INSTRUCTIONAL MATERIALS

I. Responsibility for Selection of Instructional Materials

- A. The board is responsible for matters relating to the operation of the Cherokee Community School District.
- B. The responsibility for the selection of instructional materials is delegated to the professionally trained and licensed employees of the school system. For the purpose of this rule the term "instructional materials" includes printed and multimedia materials (not equipment), whether considered text materials or library materials. The board retains the final authority for the approval of textbooks.
- C. While selection of materials may involve many people including principals, teacher-librarian, students, parents and community members, the responsibility for coordinating the selection of most instructional materials and making the recommendation for the purchase rests with licensed employees.
- D. Responsibility for coordinating the selection of text materials for distribution to classes will rest with the licensed employees, principal and superintendent. For the purpose of this rule the term 'text materials' includes textbooks and other printed and nonprinted material provided in multiple copies for use of a total class or major segment of a class.
- E. If the board appoints an ad hoc committee to make recommendations on the selection of instructional materials, the ad hoc committee is formed and appointed in compliance with the board policy on Ad Hoc Committees.
 1. The superintendent will inform the committee as to their role and responsibility in the process.
 2. The following statement is given to the ad hoc committee members:

Bear in mind the principles of the freedom to learn and to read and base your decision on these broad principles rather than on defense of individual materials. Freedom of inquiry is vital to education in a democracy.

Study thoroughly all materials referred to you and read available reviews. The general acceptance of the materials should be checked by consulting standard evaluation aids and local holdings in other schools.

Passages or parts should not be pulled out of context. The values and faults should be weighed against each other and the opinions based on the material as a whole.

Your report, presenting both majority and minority opinions, will be presented by the principal to the complainant at the conclusion of our discussion of the questioned material.

SELECTION OF INSTRUCTIONAL MATERIALS

II. Material selected for use in libraries and classrooms will meet the following guidelines:

- A. Religion - Material will represent the major religions in a factual, unbiased manner. The primary source material of the major religions is considered appropriate, but material which advocates rather than informs, or is designed to sway reader judgment regarding religion, will not be included in the school libraries or classrooms.
- B. Racism - Material will present a diversity of race, custom, culture, and belief as a positive aspect of the nation's heritage and give candid treatment to unresolved intercultural problems, including those which involve prejudice, discrimination, and the undesirable consequences of withholding rights, freedom, or respect of an individual.
- C. Sexism - Material will reflect sensitivity to the needs, rights, traits and aspirations of men and women without preference or bias.
- D. Age - Material will recognize the diverse contributions of various age groups and portray the continuing contributions of maturing members of society.
- E. Ideology - Material will present basic primary and factual information on an ideology or philosophy of government which exerts or has exerted a strong force, either favorably or unfavorably, over civilization or society, past or present. This material will not be selected with the intention to sway reader judgment and is related to the maturity level of the intended audience.
- F. Profanity and Sex - Material is subjected to a test of literary merit and reality by the teacher-librarians and licensed staff who will take into consideration their reading of public and community standards of morality.
- G. Controversial issues materials will be directed toward maintaining a balanced collection representing various views.

The selection decision should be made on the basis of whether the material presents an accurate representation of society and culture, whether the circumstances depicted are realistically portrayed, or whether the material has literary or social value when the material is viewed as a whole.

These guidelines will not be construed in such a manner as to preclude materials which accurately represent the customs, morals, manners, culture, or society of a different time or a different place.

III. Procedure for Selection

- A. Material purchased for libraries and classrooms is recommended for purchase by licensed employees, in consultation with administrative staff, school library staff, students or an ad hoc committee as appointed by the board. The material recommended for purchase is approved by the appropriate building administrator.

SELECTION OF INSTRUCTIONAL MATERIALS

1. The materials selected will support stated objectives and goals of the school district. Specifically, the goals are:
 - a. To acquire materials and provide service consistent with the demands of the curriculum;
 - b. To develop students' skills and resourcefulness in the use of libraries and learning resources;
 - c. To effectively guide and counsel students in the selection and use of materials and libraries;
 - d. To foster in students a wide range of significant interests;
 - e. To provide opportunities for aesthetic experiences and development of an appreciation of the fine arts;
 - f. To provide materials to motivate students to examine their own attitudes and behaviors and to comprehend their own duties and responsibilities as citizens in a pluralistic democracy;
 - g. To encourage life-long education through the use of the library; and,
 - h. To work cooperatively and constructively with the instructional and administrative staff in the school.

2. Materials selected is consistent with stated principles of selection. These principles are:
 - a. To select material, within established standards, which will meet the goals and objectives of the school district;
 - b. To consider the educational characteristics of the community in the selection of materials within a given category;
 - c. To present the sexual, racial, religious and ethnic groups in the community by:
 1. Portraying people, both men and women, adults and children, whatever their ethnic, religious or social class identity, as human and recognizable, displaying a familiar range of emotions, both negative and positive.
 2. Placing no constraints on individual aspirations and opportunity.
 3. Giving comprehensive, accurate, and balanced representation to minority groups and women - in art and science, history and literature, and in all other fields of life and culture.
 4. Providing abundant recognition of minority groups and women by showing them frequently in positions of leadership and authority.
 - d. To intelligently, quickly, and effectively anticipate and meet needs through awareness of subjects of local, national and international interest and significance; and,
 - e. To strive for impartiality in the selection process.

3. The materials selected will meet stated selection criteria. These criteria are:
 - a. Authority-Author's qualifications - education, experience, and previously published works;
 - b. Reliability:
 1. Accuracy-meaningful organization and emphasis on content, meets the material's goals and objectives, and presents authoritative and realistic factual material.

SELECTION OF INSTRUCTIONAL MATERIALS

2. Current-presentation of content which is consistent with the finding of recent and authoritative research.
- c. Treatment of subject-shows an objective reflection for the multi-ethnic character and cultural diversity of society.
- d. Language:
 1. Vocabulary:
 - a. Does not indicate bias by the use of words which may result in negative value judgments about groups of people;
 - b. Does not use "man" or similar limiting word usage in generalization or ambiguities which may cause women to feel excluded or dehumanized.
 2. Compatible to the reading level of the student for whom it is intended.
- e. Format:
 1. Book
 - a. Adequate and accurate index;
 - b. Paper of good quality and color;
 - c. Print adequate and well spaced;
 - d. Adequate margins;
 - e. Firmly bound; and,
 - f. Cost.
 2. Nonbook
 - a. Flexibility, adaptability;
 - b. Curricular orientation of significant interest to students;
 - c. Appropriate for audience;
 - d. Accurate authoritative presentation;
 - e. Good production qualities (fidelity, aesthetically adequate);
 - f. Durability; and,
 - g. Cost.
 3. Illustrations of book and nonbook materials should:
 - a. Depict instances of fully integrated grouping and settings to indicate equal status and nonsegregated social relationships.
 - b. Make clearly apparent the identity of minorities;
 - c. Contain pertinent and effective illustrations;
 4. Flexible to enable the teacher to use parts at a time and not follow a comprehensive instructional program on a rigid frame of reference.
- f. Special Features:
 1. Bibliographies.
 2. Glossary.
 3. Current charts, maps, etc.
 4. Visual aids.
 5. Index.
 6. Special activities to stimulate and challenge students.
 7. Provide a variety of learning skills.
- g. Potential use:
 1. Will it meet the requirement of reference work?
 2. Will it help students with personal problems and adjustments?
 3. Will it serve as a source of information for teachers and librarians?

SELECTION OF INSTRUCTIONAL MATERIALS

4. Does it offer an understanding of cultures other than the student's own and is it free of racial, religious, age, disability, ethnic, and sexual stereotypes?
 5. Will it expand students' sphere of understanding and help them to understand the ideas and beliefs of others?
 6. Will it help students and teachers keep abreast of and understand current events?
 7. Will it foster and develop hobbies and special interest?
 8. Will it help develop aesthetic tastes and appreciation?
 9. Will it serve the needs of students with special needs?
 10. Does it inspire learning?
 11. Is it relevant to the subject?
 12. Will it stimulate a student's interest?
-
4. Gifts of library or instructional materials may be accepted if the gift meets existing criteria for library and instructional materials. The acceptance and placement of such gifts is within the discretion of the board.
 5. In order to provide a current, highly usable collection of materials, teacher-librarians will ensure constant and continuing renewal of the collection, not only the addition of up-to-date materials, but by the judicious elimination of materials which no longer meet school district needs or find use. The process of weeding instructional materials will be done according to established and accepted standards for determining the relevance and value of materials in a given context.

INSTRUCTIONAL MATERIALS INSPECTION

Parents and other members of the school district community may view the instructional materials used by the students. All instructional materials, including teacher's manuals, films, tapes or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any federally funded programs must be available for inspection by parents.

The instructional materials must be viewed on school district premises. Copies may be obtained according to board policy.

It is the responsibility of the superintendent to develop administrative regulations regarding the inspection of instructional materials.

Legal Reference: Goals 2000: Educate America Act, Pub. L. No. 103-227, 108 Stat. 125 (1994).
Iowa Code §§ 279.8; 280.3, .14; 301 (2011).
281 I.A.C. 12.3(12).

Cross Reference: 602 Curriculum Development
 605 Instructional Materials
 901.1 Public Examination of School District Records

Approved _____

Reviewed 2/16/15, 10/16/17

Revised _____

SIAC 2017-2018

First Name	Last Name
JaMae	Nichols
Giovanni	Ponce
Natalie	Peterson
Strody	Flint
Paola	Montes
Dre	Bezoni
Kylar	Booher
MacKenzie	Walker
Andrea	Cano
Robbie	Klingborg
Paul	Pingel
Audrey	Pitts
Mary	Cowan
Jocelyn	Riggert
Penny	Pingrey
Carrie	Ducommun
Ami	Burch
Katrina	Harman
Cory	Turner
Matt & Julie	Schubert
Stephanie	Zarr
Eric & Claudia	Comstock
Cassady	Rider
Kent	Lundquist
Susie	Haselhoff
Amy	Brunsting
Barb	Pruett
Matt	Hoskinson
Rachel	Lucas
Stacey	Zweifel
Jim	Adamson
George	Witgraff
Steve	Thomas
Bill	Anderson
Don	Tisthammer
Steve	Wharton
Kirk	Sampson

Certified Enrollment 2017

Summary Comparison

Description	Current	Previous	Change
Resident Public Students Attending your District (1)	940.40	917.60	22.80
Resident Public Students Attending another Iowa Public School District (2, 3)	30.60	24.50	6.10
Non Public Shared Time and CPI Students Dual Enrolled for District Classes (4, 5)	0.47	0.25	0.22
Non Public Shared Time and CPI Students Dual Enrolled for PSEO Classes (4, 5)	0.00	0.11	-0.11
Residential Facility Students Enrolled for District Classes (5)	0.00	0.00	0.00
Actual Enrollment (7)	971.47	942.46	29.01
Non-Resident Public Students Attending your District (8, 9)	100.00	105.00	-5.00
PK 4 Students Attending your Statewide Voluntary Preschool Program (10)	22.00	22.00	0.00
Total School Age Students Provided Instructional Programs/Services by your District	1040.87	1022.96	17.91
Limited English Proficient Weighting (13)	6.82	6.38	0.44

SRI Contact

Margaret Hanson 515-281-3214
 Rachel Kruse 515-281-4153
 Gary Kirchoff 515-281-6278
 Shelly Neese 515-281-3111

District Contact

CE/SRI

Certification Status

View

STEPS in a SCHOOL BOND ELECTION

FALL 2017 - Roosevelt Elementary School

For additional information contact Gary Schwartz, Consultant School Facilities
Gary.Schwartz@iowa.gov

Step One: Determining Needs

Why is there a need? Costly repairs (HVAC, Roof, Secure Building Entrance, Cafeteria) and an offer from CRMC for \$4 million dollars created a “repair or replace” mindset. A public forum was facilitated on Wednesday, August 30.

Who determines the need? Public forum attendants reviewed data presented by the board of directors, administrators, FEH Design, and Piper Jaffray. Small groups brainstormed positives and negatives for both repairs and replacement. The consensus was that replacement between \$18 and \$21 million would be a better “forward thinking” taxpayer investment than repairs estimated at \$12 million.

Step Two: Assessing Needs

- Board assumes responsibility legally to investigate need by motion in minutes
- Board appoints a chairperson to head a citizens’ committee
- Chairperson appoints subcommittees
- Chairperson of each subcommittee acts as a steering committee for the board
- Steering committee makes recommendation to the board which is accepted in minutes
- Iowa Code 296.1 - bonding capacity is 5% of actual valuation
- Iowa Code 298.18 - a school board may certify an amount, not to exceed \$2.70 per \$1,000 of assessed evaluation, to pay the principal and interest owed in any one year

Step Three: Educational Specifications

- Board employs architectural firm to study specifications and develop sketches

Step Four: The Bond Issue Petition

- Board must project dollar figure total cost of the project from estimated square feet needed
- Board must employ legal consultant to draw up petition and be in charge of legal proceedings
- Arrange information meetings for all petition takers with facts and figures
- Circulate petitions (political block system)
- 25% of legally qualified voters in last election of school officials (201) must sign the petition
- Legal voter of the district must file petition with the president of the board

Step Five: Calling the Election

- Board president calls a meeting of the board within ten days of receiving the petition to set the time, date, and place of the election and then notifies the county commissioner
- County commissioner publishes notice at least 4 days and not more than 20 days before the election
- Special elections in an even numbered year are held on the first Tuesday in February, the first Tuesday in April, the second Tuesday in September, or the first Tuesday in December

Step Six: Campaigning for Passage

- Citizens' committee informs the voting public by public meetings, club presentations, newspaper ads, leaflets, door to door, brochures, and telephone committees
- Iowa Code 75.1 - a bond election for school buildings and/or sites must be approved by at least 60 percent of those voting (board must wait six months, if bond fails, for another proposal)

Step Seven: Preliminary Plans

- Board must approve final preliminary plans and instruct the architect to proceed with the final building plans and specifications (record action in minutes)
- Board must submit final plans to state fire marshal for approval

Step Eight: Selling Bonds

- Board employs a competent bonding attorney
- A brochure describing the financial condition of the district is prepared
- Notice of sale of bonds is published for two or more successive weeks in newspaper, including time and place of the sale and amount to be offered
- Bonds shall not run for more than twenty years and be payable semiannually
- When the bonds are issued, the secretary of the board registers them in a book kept for that purpose, signs them along with the board president, and delivers them

Step Nine: Final Plans, Specifications, and Bidding

- Board approval of the final plans and specifications should be recorded in minutes
- Board must hold a public hearing to enter into a contract for public improvement, which must be published in the newspaper at least 10 days before the hearing
- School district must advertise sealed bids for construction by publishing a notice to bidders
- Notice to bidders should be published at least once weekly in a newspaper not more than 45 days before the date for filing bids
- Notice to bidders must include time and place for filing sealed proposals, when they will be opened and considered, the general nature of the public improvement, and when work must be commenced and completed
- Bidders shall accompany bids with bid security - faithful performance of the contract
- Bids received after the deadline for submission shall not be considered

Step Ten: Construction

- Iowa - Design/Bid/Build process - lowest responsive and responsible bidder is awarded the contract
- Architect must regularly and frequently inspect the project
- No changes in plans or specifications without written change orders signed by the architect
- Board may employ a construction manager on a large project
- Board should instruct secretary to pay for work completed and for materials received, as approved by the architect

Step Eleven: Completion Open House for the Public

Additional Resources

<http://www.edfacilities.org/ir/irlinks.html#orgs>

<https://www.educateiowa.gov/documents/school-bonds/2013/05/steps-school-bond-election>